Export Claim Files to Excel

This feature creates an Excel file of your submitted claims. The file can be printed or saved to your computer. The spreadsheet can be modified using standard Excel functions.

To Export a Claim to Excel, enter Service Dates in the required fields below and click "Search". You can enter dates for claims beyond 12 months and receive your report as little as 10 minutes. To retrieve your Exported Claim Record, go to the Homepage.

Claims Export To Excel

· - Required Field

Information on historical claims data is current as of 2/28/2015

Service Date From :* 02/03/2015   Service Date To :* 03/03/2015
mmddyyyy   mmddyyyy

Click Search to Export Claims
You will receive an email notification once your Exported Claim Record has been completed.

Search   Cancel

Service Dates are required to initiate the search. The Service Dates default to 30 days prior to today's date. You can enter Service Dates beyond 12 months.

Search Results

When the export is completed you will be notified by email that you can retrieve the report from your provider portal. Click on *Reports* in the menu and there should be a new file in the "Downloadable Claims Reports section. You can select the link to retrieve your report.

Downloadable Claims Reports

File Name	Service From Date	Service To Date	Generated Date
**********7902_02-02-2015_03-18-2015	02/02/2015	03/18/2015	03/18/2015

View more Claim files

* Displays the last 30 days' most recent 5 Claim files based on Date of Service

Affiliation List

Affiliation List - PDF
Affiliation List - EXCEL